

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting
October 19, 2017
Minutes

Present: A. Bosco, T. Lynch, R. Medeiros, J. Schoonover
M. Canner, D. Heimbecker, J. Prendergast

1.00 - Call to Order

The meeting was called to order by Board Chair R. Medeiros at 1:04 PM.

2.00 - Minutes of September 14, 2017

The minutes of September 14, 2017 were presented for review and approved.

Motion, T. Lynch: To approve minutes of September 14, 2017
Second, A. Bosco
Vote, Unanimous

3.00 - Financial Information

3.10 - FY 18 Business Plan/Budget

Jennifer Prendergast, Business Manager, reported that student enrollment levels were close to budget for summer, 2017. Current levels are well above budget. These are positive trends; however, it is always necessary to be cautious. Executive Director Heimbecker spoke about the success of programs that are in SCEC buildings. The structure of these programs enables leaders to do consultation in districts.

3.20 - SCEC Financial and Control Policies

All the existing financial and control policies and procedures that are currently in place are being followed.

4.00 - Human Resources

4.10 - New Hires

4.11 Louis Caballer, Paraprofessional II, Seekonk North High, 12 months
4.12 Leah Thibault, Administration, 12 months

Motion, J. Schoonover: To approve the new hires as presented
Second, T. Lynch

Discussion: Executive Director Heimbecker spoke about the very high quality of these new hires.

Vote, Unanimous

4.20 - Resignations

4.21 Ashley Repoza, Paraprofessional II, GRAIS, 12 months

Motion, T. Lynch: To accept the resignation of Ashley Repoza
Second, J. Schoonover

Vote, Unanimous

4.30 - Classification Changes:

None

4.40 - Retirements

None

4.50 - Leave of Absence

None

4.60 - Educational Leave

None

5.00 - Executive Session

None

6.00 - Building Program Update

6.10 - The renovation activities at the LIFE Academy are moving along. The first floor is essentially complete and the second level is being worked on. There will be an Open House sometime in November. The Leadership team will send out an email announcing the date.

6.20 - Executive Director Heimbecker spoke about the excitement around the renovations at the Gallishaw space.

6.30 - Repairs and replacements of the majority of SCEC sites are being completed on as needed basis.

7.00 - Policy and Procedures

Leadership Team members continue to refine and create policies for SCEC and as new ones emerge, Board participation and oversight will be encouraged and solicited.

8.00 - Professional Development – Presented by Frank Gallishaw Jr.

8.10 - SCEC will hold the third Professional Day of the 2017/18 school year on November 7, 2017. It is a half-day and SCEC Administrators will conduct various PD activities within their sites.

8.20 - Maureen Canner spoke about the successful Mentor Training for 19 educators from SCEC and Diman Regional Vocational Technical High School on October 3, 2017.

8.30 - SCEC hosted a two day training in Nonviolent Crisis Intervention (enhanced) on October 5th and 6th, 2017.

9.00 - Superintendent Issues

9.10 - Executive Director Heimbecker reviewed his Mid-Cycle Goals Progress for the 2016-2018 Educator Evaluation Cycle.

As an Executive Coach, Dr. Heimbecker has attended an International Coaching Conference and in addition holds the Hogan Certification. He has implemented Grand Rounds at SCEC and a Family Support Network has been established which has helped to transform the lives of students and their families. The LIFE Academy, for all students 18-22 years of age, provides valuable transition services for SCEC students. All of this work is tied into the SCEC Strategic Plan and the Core Values of the organization and is about deep learning and coherence.

9.20 - Board members discussed various continuous learning opportunities that they may attend during the 2017-18 school year. Board Members and other SCEC leaders will confirm attendance at designated conferences so that SCEC can make appropriate arrangements.

9.30 - There are indications that some Fall River School Department officials are interested in developing a more formalized relationship with SCEC. Dr. Heimbecker explained the various types of support and assistance that SCEC could provide.

Motion. Lynch: To authorize Executive Director David Heimbecker to speak to Superintendent Matthew Malone about the possibility of Fall River becoming a member of SCEC.

Second, J. Schoonover

Vote, Unanimous

9.40 - Brian Bigelow, a SCEC paraprofessional at Gallishaw High School, reports that SCEC will be receiving the regional Berklee Pulse Portal designation in November 2017.

- 9.50 - Sharing consensus on Board of Directors' Meeting Dates for FY 18:
Members agreed upon the following dates for SCEC Board of Directors' Meetings:

- September 14, 2017
- October 19, 2017
- December 7, 2017 – Superintendent's Academic Excellence Awards
- February 8, 2018
- April 12, 2018
- June 14, 2018 – Administrative Assistant's Luncheon

- 9.60 - Executive Director Heimbecker facilitated a brief book club discussion about an article entitled "Seuss flap points to beloved author's mixed Legacy". Board members comments reflected the importance of thoughtful discussions regarding cultural awareness. Dr. Heimbecker pointed out how this activity relates to a SCEC goal and is reflected in the SCEC Strategic Plan.

- 9.70 - Other Superintendent Issue(s)

None

- 10.00 - Warrants

The warrants were presented and signed.

- 11.00 - Other Item(s)

None

- 12.00 - Adjournment

Motion, T. Lynch: To adjourn meeting at 1:59 PM
Second, A. Bosco
Vote, Unanimous