

SOUTH COAST EDUCATIONAL COLLABORATIVE

Board of Directors' Meeting
January 14, 2016

AGENDA

- 1.0 - Call to Order
- 2.0 - Minutes of December 3, 2015
- 3.0 - Financial Information
- 4.0 - Human Resources
- 5.0 - Executive Session
- 6.0 - Building Program Update
- 7.0 - Policies and Procedures
- 8.0 - Professional Development
- 9.0 - Superintendent Issues
- 10.0 - Warrants
- 11.0 - Other Items
- 12.0 - Adjournment

SOUTH COAST EDUCATIONAL COLLABORATIVE (SCEC)

Board of Directors' Meeting

January 14, 2016

1:00 PM

BACKUP

1.00 - Call to Order

2.00 - Minutes of December 3, 2015

The minutes of the meeting held December 3, 2015 are presented for review and approval.

3.00 - Financial Information

3.10 - Update on FY 16 Business Plan/Budget

As the financial books close on the first half of the FY16 fiscal year, it appears that the extremely bleak portion of the fiscal year has signs of brightening. Although current losses could negate the improvements gained during the last fiscal year, the next quarter of the year should prove to be profitable. Of course, this is predicated on SCEC's Leadership Team being able to modulate staffing levels and indirect costs, while continuing the trending increase in student enrollment.

3.20 - Preview of FY 17 Business Plan/Budget

Early drafts of the FY 17 Business Plan/Budget for SCEC are being formulated with the intention of regaining revenue reserves predicted to be lost during FY16 and implementing a long range plan for the remainder of the decade that mitigates budgetary undulations. Realistic adjustments to both expected enrollments and fees, consolidating and/or eliminating weakly producing programs and services, expanding profitable programs and services, and beginning to provide transportation offerings form the structural underpinnings of the emerging FY 17 plan.

3.30 - SCEC Financial and Control Policies

It appears that all the existing financial and control policies and procedures that are currently in place are being followed. As new ones are required or emerge, Board participation and oversight will be encouraged and solicited.

4.00 - Human Resources

4.10 - New Hires

4.11 Paul Audet, Paraprofessional II, North School, 12 months

4.12 Mary Cooper, APE Teacher, Related Services, 12 months

4.20 - Resignations

- 4.21 Logan Butler, Teacher, Gallishaw High School, 12 months
- 4.22 Bethany Foulds, Teacher, Gallishaw High School, 12 months
- 4.23 Brendan Emanuel, Paraprofessional II, Gallishaw High School, 12 months

4.30 - Retirements

None

4.40 - Leave of Absence

None

4.50 - Educational Leave

None

5.00 - Executive Session6.00 - Building Program Update

- 6.10 - The first courses of the driveways and parking lots for the SCEC's facilities at 2201 GAR Highway have been successfully laid. Work on the required water gardens, repairing and replacing stone walls, and preparing for the lighting plan are ongoing. It is anticipated that the remainder of the project will be completed in the spring of 2016.

- 6.20 - At the present time, only essential repair and replacement activities are occurring throughout SCEC's buildings.

7.00 - Policy and Procedures

As new policies and procedures emerge, Board participation and oversight will be encouraged and solicited. For example, SCEC's new and revised Policies and Procedures for Program and Safety Standards are included with this Board Backup packet. It should be noted that key SCEC staff members have been assisting Collaborative member and participating school district personnel in this regard.

8.00 - Professional Development – Presented by Frank Gallishaw Jr.

- 8.10 - SCEC will conduct an Open House on January 27, 2016 from 4 – 6 PM in an effort to formulate a new cohort for individuals seeking licensure through our SCEC/ BU Administrator's Licensure Program.

- 8.20 - SCEC continues to prepare to provide both Sheltered English Immersion (SEI) and Special Educational Professional Development points (PDPs) necessary for Professional License Renewal for educators that wish to renew their primary license on or after July 1, 2016. It is anticipated that these offerings will be available during Spring/Summer 2016.

- 8.30 - Recently, there has been a significant increase in the interest in the “Bridge to Teaching” Program. This interest has come from both SCEC and member district staff. “Bridge to Teaching” is a SCEC/Northeastern University partnership program designed for paraprofessionals who wish to earn a Bachelor’s Degree in Liberal Studies with a concentration in education. Additionally, consideration has been given exploring secondary partnerships with other institutions of higher learning such as Bridgewater State University and American International College.
- 8.40 - The SCEC/Bridgewater State University Special Educator Licensure/Graduate Degree program cohort is continuing. Based on recent discussions with BSU liaison, Mr. Darren MacDonald, recruitment efforts for a future cohort are still yet to be determined.
- 9.00 - Superintendent Issues
- 9.10 - According to Jewel Woodside and Ramona Stanley of the SCEC Business Office, arrangements for all Board members planning to attend next month’s AASA National Conference in Phoenix are complete. Individuals having additional requests or clarifications, should contact Jewel Woodside at 508.379.1180 x 29 at their earliest convenience.
- As has been previously mentioned, SCEC Board members Medeiros and Lynch and Executive Director Heimbecker will be jointly presenting at the AASA National Conference in Phoenix and will be providing other Board members updates from the Conference during the April Board meeting.
- 9.20 - Due to exceptional opportunities and conflicts in existing participant schedules, scheduling SCEC Executive Board Meetings for the remainder of FY 2016 must be addressed.
- 9.30 - In 2015 Vicki Abeles wrote the provocative *Beyond measure: Rescuing an overscheduled, overtested, underestimated generation*. Abeles urged family and school-wide transformation to address what she saw as the urgent health needs of school age children. She suggested that adults challenge the current definitions of happiness and success, and she offered new conceptualizations. Board members will be receiving and discussing *Beyond measure* as a continuous professional learning experience. Such opportunities are traditionally provided during the Superintendent Issues portion of SCEC Board meetings.
- 9.40 - Other Superintendents’ issues
- 10.00 - Warrants
- 11.00 - Other Items
- 12.00 - Adjournment